

TITLE ORDER WORKSHEET

TODAY'S DATE: _____

SELLER(S)

Name(s): _____ Marital Status: Single Married

Address: _____ Same for FedEx? YES NO

FedEx Address: _____ Phone: _____

SSN (EIN if Corporation): _____

CURRENT MORTGAGE(S) ON PROPERTY

Loan Number: _____ Lender: _____

Contact Number: _____

BUYER(S)

Name(s): _____ Marital Status: Single Married

Address: _____ Same for FedEx? YES NO

FedEx Address: _____ Phone: _____

SSN (EIN if Corporation): _____

CONTRACT

Mail out to BUYER? YES NO Mail out to SELLER? YES NO

Sales Price: \$ _____ Closing Date: _____ EMD Amount: \$ _____

EMD Held By: _____

Survey Company: _____ Phone: _____

Termite Company: _____ Phone: _____

Insurance Company: _____ Phone: _____

LENDER

Lender Name: _____ Contact Person: _____

Loan Amount: \$ _____ Phone: _____

REAL ESTATE BROKERS

Total Commission: _____%

Listing Agent Name: _____ Split: _____%

Phone: _____ Email: _____

Selling Agent Name: _____ Split: _____%

Phone: _____ Email: _____

NOTES: